

INFORMATION NOTE FOR IN-PERSON PARTICIPANTS



OECD GLOBAL FORUM ON TOURISM STATISTICS, KNOWLEDGE AND POLICIES

Reshaping tourism for a more resilient and sustainable tomorrow

**2-5 November 2021, Seoul, Korea
(Hybrid event)**

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1. INTRODUCTION

1st Global Forum on Tourism, Statistics, Knowledge and Policies 2-5 November 2021 | Seoul, Republic of Korea

The OECD Global Forum on Tourism Statistics, Knowledge and Policies brings together senior policy makers, statisticians, and leaders from the private sector and civil society to exchange ideas, views, and experience.

The 2021 edition of the Global Forum is hosted by the Ministry of Culture, Sports and Tourism of the Republic of Korea and the OECD, on the theme: **Reshaping tourism for a more resilient and sustainable tomorrow**. It will provide a unique platform to support tourism recovery and develop a common transformation agenda for the tourism economy, to move to stronger, more sustainable, and inclusive models of tourism development in the future.

This info note provides preliminary information on the forum, as well as details on immigration procedures, logistics and general requirements for a successful journey to Korea. Especially it offers specific information about the Korean Government's response system on COVID-19 and the procedure for quarantine exemption certificate issuance. Requests for additional information can be directed to the OECD Global Forum on Tourism Secretariat at globalforumtourism@oecd.org.

Amendments to this info note (if any) will be issued as necessary.

2. PROGRAMME

Please refer to the table below for overview of the programmes. Further details and the definitive programme will be informed on the event page of the forum.

2nd November
<ul style="list-style-type: none"> • High Level Lunch • High Level Roundtable on the Future of Tourism • Welcome Dinner (for in-person participants)
3rd November
<ul style="list-style-type: none"> • Technical Fields Visit(s) • Session 1 – Lessons from the crisis? Better preparing tourism for a more resilient future
4th November
<ul style="list-style-type: none"> • Technical Fields Visit(s) • Session 2 – Recovery, and beyond: building tourism back better • Farewell Dinner
5th November
<ul style="list-style-type: none"> • Technical Fields Visit(s) • Session 3: Towards a data-driven policy agenda for tourism

2-1. Agenda

The latest version of the agenda of the forum can be found on the Global Forum on Tourism event website.

Please visit the link: [Event agenda \(oecd-events.org\)](https://www.oecd-events.org)

2-2. Technical Fields Visit(s)

The Technical Fields Visit(s) has specific sites that show a collaboration of an advanced IT technology of Korea with tourism and, also the magnificent major tourist attractions. The Technical Fields Visit(s) on 3rd November is only for the invited VIP, and all in-person participants can join the other day's Technical Fields Visit(s). The participants who are willing to participate in this program can apply in advance on the event site. More information on the programme is referred to in ANNEX A.

3. OECD EVENT PAGE

The online OECD event page for Global Forum on Tourism Statics, Knowledge and Policies is available. At the event page, participants can proceed registration and find every necessary information in attending the forum. This year's Global Forum on Tourism will be a hybrid event, online and in-person in Seoul, Korea. Every registered participant can join the sessions online through the event page. The event page can be accessed through computers and mobile devices.

Link to the event page: [Global Forum on Tourism Statistics, Knowledge and Policies \(oecd-events.org\)](https://www.oecd-events.org)

4. REGISTRATION

4-1. Participant's Registration

Every participant must register to the forum via [OECD-events.org \(Global Forum on Tourism Statistics, Knowledge and Policies \(oecd-events.org\)\)](https://www.oecd-events.org).

Registered Information will be protected under the OECD Privacy Policy and shall be only opened to the related personnel of the OECD organisers according to its terms and conditions. All the collected information will be discarded once the forum ends.

4-2. Badge

In person participant will be provided with badges upon registration and are requested to clearly display their ID badge to enter the venues for security reasons. In addition, only participants who checked the negative results of the PCR test conducted on the arrival date of Korea with the on-site staff at the registration desk can receive the badges and enter the venue.

4-3. Provision

Welcome Dinner on 2nd November, Farewell Dinner on 4th November and every lunch during the official programme will be provided to all in-person participants.

5. FORUM DATE AND VENUE

- Date: 2 – 5 November 2021.
- Venue: The Shilla Seoul

The Shilla Seoul

249, Dongho-ro, Jung-gu, Seoul, Republic of Korea

The forum will be held at The Shilla Seoul, which is in harmony with the natural beauty of Namsan Mountain in the center of Seoul. The Shilla Seoul that represents the elegance and beauty of Korea, is the place that will create unforgettable memories for the 2021 OECD Global Forum on Tourism.



The Shilla Seoul can be reached from the Incheon International Airport (ICN) and the Gimpo International Airport by ground transportation, and it will take approximately 1 hour and 30 minutes. More information about transportation can be found in the specific section below.

- Telephone Number: (+82) 2-2233-3131
- Website: <https://www.shillahotels.com/index.do>

The Information Desk and Registration Confirmation Desk will be operated to provide participants information and assistance.

6. ACCOMMODATION

6-1. Designated Hotels

Please be aware that there are no pre-reserved rooms for the participants of the forum. All suggested hotels are located in Jung-gu area where the same place as the Venue and more easily get to Jung-gu community health centre for doing the PCR test on the arrival day of Korea.

[VENUE] The Shilla Hotel		
Address	249, Dongho-ro, Jung-gu, Seoul, Republic of Korea	
Website	https://www.shillahotels.com/	
Room Type	Superior Suite (including Lounge)	Deluxe Double or Twin
Daily Rate	605,000 KRW per night	269,500 KRW per night
Reservation	<p>This special rate is available using the reservation form provided by the Korean Secretariat. Click the link to download the reservation form and send the reservation form to the email of the reservation representative. [Reservation Form]</p>	

	<i>*This rate is included VAT and breakfast for 1 person.</i>	
Rating	4 stars	
Hotel	Lotte City Hotel Myeongdong	
Address	362 Samil-daero, Janggyo-dong, Jung-gu, Seoul, Republic of Korea	
Website	https://www.lottehotel.com/myeongdong-city/en.html	
Distance to Venue	15 min by car	
Room Type	Standard Double (1 Double Bed)	
Daily Rate	85,000 KRW per night	108,500 KRW per night only Saturday
Reservation	<p>This special rate is available using the reservation form provided by the Korean Secretariat. Click the link to download the reservation form and send the reservation form to the email of the reservation representative. [Reservation Form]</p> <p><i>*This rate is included VAT and breakfast for 1 person.</i></p>	
Hotel	Nine Tree Premium Hotel Myeondong II	
Address	28, Marennae-ro, Jung-gu, Seoul, Republic of Korea	
Website	http://www.ninetreehotels.com/nth2/	
Distance to Venue	10 min by car	
Room Type	Standard Double (1 Double Bed)	
Daily Rate	83,600 KRW per night	105,600 KRW per night only FRI/SAT
Reservation	<p>This special rate is available using the reservation form provided by the Korean Secretariat. Click the link to download the reservation form and send the reservation form to the email of the reservation representative. [Reservation Form]</p> <p><i>*This rate is included VAT and breakfast for 1 person.</i></p>	
Hotel	Nine Tree Hotel Dongdaemun	
Address	224, Eulji-ro, Jung-gu, Seoul, Republic of Korea	
Website	http://www.ninetreehotels.com/nth4/?lang=en	
Distance to Venue	6 min by car	
Room Type	Standard Double (1 Double Bed)	
Daily Rate	66,000 KRW per night	77,000 KRW per night only FRI/SAT

Reservation	<p>This special rate is available using the reservation form provided by the Korean Secretariat. Click the link to download the reservation form and send the reservation form to the email of the reservation representative. [Reservation Form]</p> <p><i>*This rate is included VAT only. Breakfast is not available.</i></p>		
Rating	3 stars		
Hotel	Ramada Hotels & Suites Seoul Myeondong		
Address	27, Chilpae-ro, Jung-gu, Seoul, Republic of Korea		
Website	https://www.seanhotelgroup.com/hotels/ramada-namdaemun/en/		
Distance to Venue	20 min by car		
Room Type	Superior Double (1 Double Bed)		
Daily Rate	77,000 KRW per night		
Reservation	<p>This special rate is available using the reservation form provided by the Korean Secretariat. Click the link to download the reservation form and send the reservation form to the email of the reservation representative. [Reservation Form]</p> <p><i>*This rate is included VAT and breakfast for 1 person.</i></p>		
Hotels	Ibis Ambassador Seoul Myeondong		
Address	78, Namdaemun-ro, Jung-gu, Seoul, Republic of Korea		
Website	https://www.ambatel.com/ibis/myeongdong/en/main.do		
Distance to Venue	15 min by car		
Room Type	Standard Double (1 Double Bed)		
Daily Rate	71,500 KRW per night	77,000 KRW per night only Friday	82,500 KRW per night only Saturday
Reservation	<p>This rate is available if the participants make a reservation directly through the hotel site. Reservation site: https://www.ambatel.com/ibis/myeongdong/en/reservationStep1.do</p> <p><i>*This rate is included VAT only.</i> <i>*This Hotel provides a breakfast only weekends and the price is 19,800 KRW. (A breakfast is free for one additional person.)</i></p>		
Hotels	Ibis Styles Ambassador Seoul Myeondong		
Address	302, Samil-daero, Jung-gu, Seoul, Republic of Korea		
Website	https://www.ambatel.com/ibisstyles/myeongdong/en/main.do		
Distance to Venue	15 min by car		

Room Type	Standard Double (1 Double Bed)		
Daily Rate	66,000 KRW per night	77,000 KRW per night only FRI/SAT	
Reservation	This rate is available if the participants make a reservation directly through the hotel site. Reservation site: https://www.ambatel.com/ibisstyles/myeongdong/en/reservationStep1.do <i>*This rate is included VAT only; breakfast is not available.</i> <i>*This hotel does not provide a breakfast.</i>		
Rating	2 stars		
Hotels	Toyoko Inn Seoul Dongdaemun No.2		
Address	325, Toegye-ro, Jung-gu, Seoul, Republic of Korea		
Website	https://www.toyoko-inn.com/eng/index.html		
Distance to Venue	15 min on foot		
Room Type	Double (1 Double Bed)		
Daily Rate	74,000 KRW per night		
Reservation	This rate is available if the participants make a reservation directly through the hotel site. Reservation site: https://www.toyoko-inn.com/eng/search/reserve/date <i>*This rate is included VAT and breakfast for 1 person.</i>		
Hotels	Hotel the Designers		
Address	306, Toegye-ro, Jung-gu, Seoul, Republic of Korea		
Website	http://www.designershotel.co.kr/en		
Distance to Venue	15 min on foot		
Room Type	Deluxe Double (1 Double Bed)		
Daily Rate	60,000 KRW per night	70,000 KRW per night only Friday	80,000 KRW per night only Saturday
Reservation	This rate is available if the participants make a reservation directly through the hotel site. Reservation site: http://www.designershotel.co.kr/en/ <i>*This rate is included VAT only.</i> <i>*This hotel does not provide a breakfast.</i>		
Hotels	Hotel Skypark Myeondong III		
Address	335, Dongho-ro, Jung-gu, Seoul, Republic of Korea		
Website	https://www.skyparkhotel.com/html/		
Distance to Venue	5 min by car		
Room Type	Standard Double (1 Double Bed)		
Daily Rate	58,300 KRW per night	69,300 KRW per night only FRI/SAT	

Reservation	This rate is available if the participants make a reservation directly through the hotel site. Please select 'Myeongdong III' when you choose the hotel on the reservation site below. Reservation site: https://www.skyparkhotel.com/html/reservation/new_reser_step_01.asp <i>*This rate is included VAT only.</i> <i>*This hotel does not provide a breakfast.</i>	
Rating	Business Hotel	
Hotels	Line Hotel Myeongdong	
Address	36 Myeong-dong 3-gil, Jung-gu, Seoul, Republic of Korea	
Website	http://www.line-hotel.co.kr/	
Distance to Venue	15 min by car	
Room Type	Double (1 Double Bed, No window)	
Daily Rate	37,000 KRW per night	46,000 KRW per night only Saturday
Reservation	This rate is available if the participants make a reservation directly through the hotel site. Reservation site: https://be4.wingsbooking.com/LHM1 <i>*This rate is included VAT only.</i> <i>*This hotel does not provide a breakfast.</i>	

6-2. Reservation

The special rates of some hotels have been arranged for the Global Forum on Tourism participants for each due date on the form. To take advantage of the special rates, the participants should reserve as soon as possible.

7. KOREA'S COVID-19 RESPONSE SYSTEM

Since raising the country's Crisis Alert Level to the highest (Level 4) on February 23, 2020, the Korean Government has assembled the Central Disaster and Safety Countermeasure Headquarters headed by the Prime Minister to bolster government-wide responses to COVID-19.

Given the specialty and expertise required in infectious disease response, the Central Disease Control Headquarters (KCDC, Korea Centers for Disease Control & Prevention) serves as the command center of the prevention and control efforts. The Vice Head 1 of the Central Disaster and Safety Countermeasure Headquarters, who also serves as the Head of the Central Disaster Management Headquarters (Minister of Health and Welfare), assists the Central Disease Control Headquarters (Head: Director of the Korea Centers for Disease Control and Prevention).

The Minister of Interior and Safety, head of the Pan-government Countermeasures Support Headquarters, assumes Vice Head 2 of the Central Disaster and Safety Countermeasure Headquarters to provide necessary assistance such as coordination between the central and local governments.

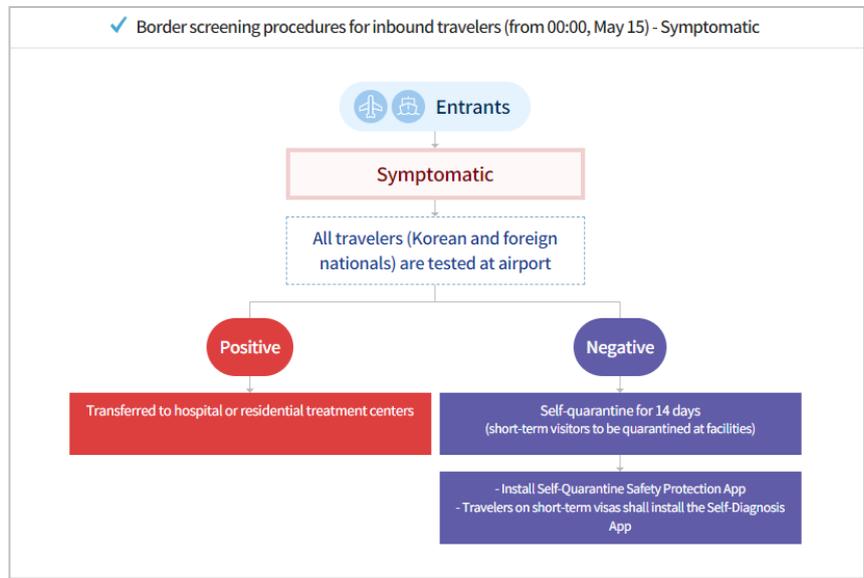
Each local government establishes Local Disaster and Safety Management Headquarters led by the heads of the local governments to secure an adequate number of Infectious Disease Hospitals and beds. If the countermeasure required is beyond the capacity of local governments, the central government may support necessary resources including beds, personnel, and supplies.

7-1. Information on arriving in Korea from other countries

Please check the latest information on the following website:

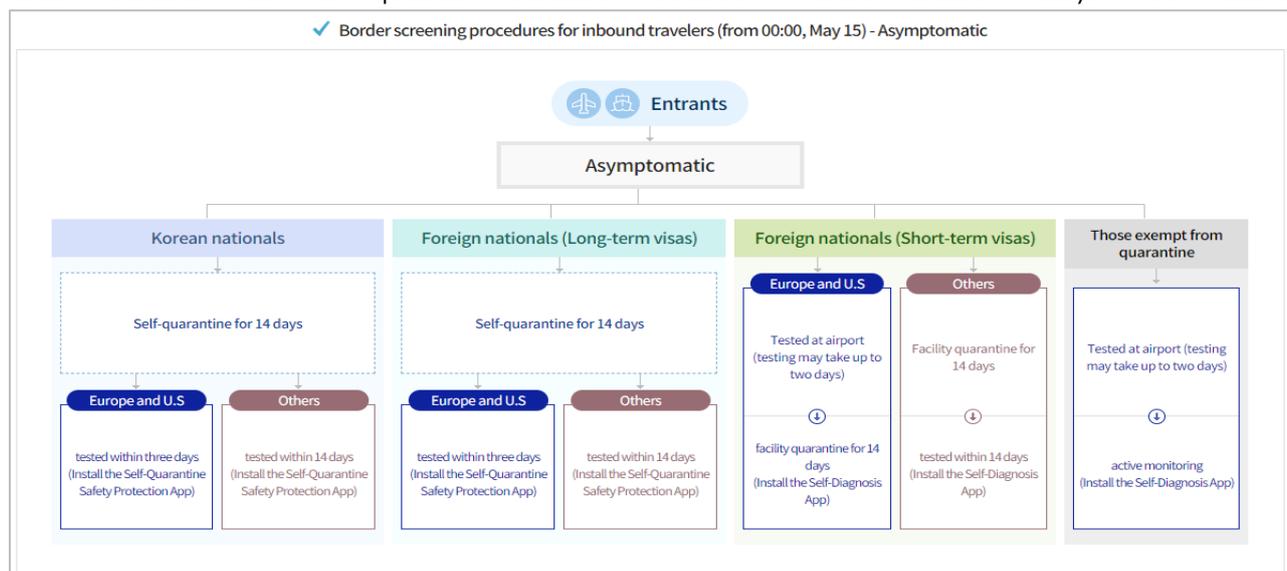
[Coronavirus Disease-19\(COVID-19\), Republic of Korea \(mohw.go.kr\)](http://mohw.go.kr)

➤ Symptomatic travelers
All travelers entering Korea (both Korean and foreign nationals) are tested if they exhibit fever or respiratory symptom identified at entry screening.



Travelers who test positive for COVID-19 are transferred to a hospital or residential treatment center. Korean nationals or foreign nationals on long-term visas who test negative are placed under self-quarantine (14 days, Self-Quarantine Safety Protection App to be installed) and foreign nationals on short-term visas are placed under quarantine at facilities (14 days, Self-Diagnosis App to be installed).

➤ Asymptomatic travelers
Asymptomatic Korean and foreign nationals from Europe and the U.S. on long-term visas are subject to self-quarantine (14 days, Self-Quarantine Safety Protection App to be installed) and tested at a public health center within three days of arrival.



Asymptomatic Korean nationals and foreign nationals on long-term visas from countries other than the U.S. and European countries are subject to self-quarantine (14 days, Self-

Quarantine Safety Protection App to be installed) and tested at a public health center within 14 days. Asymptomatic foreign nationals from Europe and the US on short-term visas are subject to facility quarantine (14 days, Self-Quarantine Safety Protection App and Self-Diagnosis App to be installed). Asymptomatic foreign nationals from countries other than the US and European countries on short-term visas are subject to facility quarantine (14 days, Self-Diagnosis App to be installed) and tested at a public health clinic within 14 days.

7-2. Quarantine Exemption

The Korean government will provide necessary support to exempt quarantine for in-person participants upon their arrival to Korea, which can be arranged by the issuance of a Quarantine Exemption Certificate, OR an A-2 visa (for government officials and staff of international organizations). While all in-person participants to the OECD Global Forum are eligible to apply for quarantine exemption in Korea (14 days), we encourage you to consult the following personnel in advance to acquire accurate information regarding your travel to Korea:

Ms. Deborah Dongeun Park

External Relations Coordinator, International Tourism Division

Ministry of Culture, Sports and Tourism

+82-44-203-2835 / deborahpark@korea.kr

Note that, those participants who have applied for the Quarantine Exemption Certificate must visit the **Korean Embassy or Consulate General in their country of residence to collect the 'Quarantine Exemption Certificate' prior to travel. The 'Quarantine Exemption Certificate' must be presented at the point of entry to Korea.** Those participants with an A-2 visa will be automatically exempted from quarantine upon your arrival.

All travelers to Korea must receive a COVID-19 PCR test on the day of arrival and will have to wait for the test results before being officially exempted from quarantine. The test costs are covered by the Korean Government. Those who are fully vaccinated are to be tested at the Community Health Center near their accommodation and will wait for the results in their hotel rooms. Those who are not fully vaccinated will move to a temporary screening facility to take the test and wait for results.

Upon testing negative, all participants are subject to active monitoring for 14 days from the day of arrival by installing the Self-Diagnosis App of the Ministry of Health and Welfare. Please see section 7-3 for detailed procedure and necessary documents to apply for quarantine exemption.

NOTE: These guidelines are subject to change depending on the COVID-19 situation in Korea.

7-3. Procedures for Getting Quarantine Exemption Certificate

The Korean Secretariat will collectively process applications for Quarantine Exemption Certificate. Therefore, participants who wish to participate in-person must submit the application documents **by the set deadline (15 October, 24:00 KST) via email (gft2021@pod-pco.com)**. The Korean Secretariat is not in a position to issue Quarantine Exemption Certificate for applications received after this date.

The procedure for applying for the Quarantine Exemption Certificate is as follows:

Procedures for Quarantine Exemption Certificate					
The organisers in Korea		Ministry of Culture, Sports and Tourism		Ministry of Foreign Affairs	
Applications for Quarantine Exemption Certificate and other documents received from the participants (*Due on 15 October, 24:00 KST)	Submit Applications	→	Screening	Approved	→
					Registration of the information on 'Consular Service 24'
					Issuing Quarantine Exemption Certificate through a diplomatic mission
<i>*It will take approx. 14days</i>					
Application Documents					
Fully Vaccinated			Non-vaccinated		
<ul style="list-style-type: none"> • A copy of passport • E-Ticket • Quarantine Exemption Application • Agreement to the Terms and Conditions • <u>Vaccination Certificate (*Only Fully Vaccinated)</u> • <u>Pledge to confirm the authenticity of the vaccination certificate</u> • Hotel reservation confirmation 			<ul style="list-style-type: none"> • A copy of passport • E-Ticket • Quarantine Exemption Application (including the <u>Itinerary for Quarantine Exemption Period with details</u>) • Agreement to the Terms and Conditions • Hotel reservation confirmation 		
<p>Please download the related documents for the application from the web page (oecd-events.org/tourism-statistics) and send those documents to the Korean Secretariat. Submit Deadline: 15 October 24:00 KST</p> <p>The Korean Secretariat will provide 'Itinerary for Quarantine Exemption Period' as requested.</p>					

7-4. Counties/Territories/Regions with COVID-19 Variants of Concern in Circulation (as of 17 September 2021)

If the traveler visited a country/territory/region with COVID-19 variants in circulation (list updated monthly) before entering Korea, they will be required to quarantine upon arrival regardless of vaccination status or who has Quarantine Exemption Certificate. The list of affected countries/territories/regions are assessed and updated every month by KDCA. In September, the list is as follows.

: Namibia, Republic of South Africa, Malawi, Mozambique, Republic of the Union of Myanmar, Bangladesh, Brazil, Republic of Suriname, Angola, Uzbekistan, Indonesia, Chile, Kazakhstan, Kyrgyzstan, Trinidad and Tobago, Pakistan, Peru, Philippines, Zambia, Djibouti
Effective from 1 to 31 October 2021 (as of the date of entry)

NOTE: The above restriction does not apply if the traveler stayed only in the airport of the above-listed country/territory/region for a flight transfer without entry

7-5. COVID-19 Quarantine Hospitalisation Treatment Expenses

According to the principle of reciprocity, the Korean Government will provide treatment expenses for COVID-19 quarantine hospitalisation treatment expenses. The supported treatment costs vary from country to country, so please check the table below.

Full Support	Partial Support Only hospitalization fee (Including hospital room fee)	Unsupported
Australia, Canada, Greece, Iceland, Ireland, Italy, Japan, New Zealand, Norway, Lithuania, Poland, Portugal, Slovak Republic, United Kingdom	Austria, Belgium, Chile, Costa Rica, Czech Republic, Denmark, France, Germany, Latvia, Luxembourg, Mexico, Slovenia, Spain, Sweden, Turkey	Netherlands, Colombia, Estonia, Finland, Hungary, Israel, Switzerland, United States
This country list is as of September. The country of the supported treatment costs varies from month to month, so please check the website notice for accurate information in the future.		

7-6. Violation of Quarantine Rules

If a traveler entering Korea does not comply with the quarantine guidelines, s/he may face up to 1 year of imprisonment or a KRW 10 million fine for violating the Quarantine Act and Infectious Disease Control and Prevention Act. In accordance with the Immigration Act, foreign nationals violating the regulations may face deportation or ban on entry into Korea, etc.

※ Travelers will receive assistance to install either the Self-Quarantine Safety Protection App or Self-Diagnosis App before departure or while waiting for Special Entry Procedures.

8. IMMIGRATION PROCESS & VISA REQUIREMENTS

8-1. Immigration Process

The Republic of Korea will facilitate the immigration process and expedite visa issuance for delegates participating in the Forum.

If required, participants can consult their local Korean embassy or consular office.

8-2. VISA Requirement

Below are details of the relevant visa requirements per country.

Participants from the following countries are allowed to enter the Republic of Korea without a visa.

(As of 16 September 2021)

No.	Country	Diplomatic	Official	Ordinary	No.	Country	Diplomatic	Official	Ordinary
1	Australia	90 Days	90 Days	90 Days	19	Japan	90 Days	90 Days	90 Days
2	Austria	90 Days	90 Days	90 Days	20	Latvia	90 Days	90 Days	90 Days
3	Belgium	90 Days	90 Days	90 Days	21	Lithuania	90 Days	90 Days	90 Days
4	Canada	6 Months	6 Months	6 months	22	Luxembourg	90 Days	90 Days	90 Days
5	Colombia	90 Days	90 Days	90 Days	23	Mexico	90 Days	90 Days	90 Days
6	Costa Rica	90 Days	90 Days	90 Days	24	Netherlands	90 Days	90 Days	90 Days
7	Czech Republic	90 Days	90 Days	90 Days	25	New Zealand	90 Days	90 Days	90 Days
8	Denmark	90 Days	90 Days	90 Days	26	Norway	90 Days	90 Days	90 Days
9	Estonia	90 Days	90 Days	90 Days	27	Poland	90 Days	90 Days	90 Days
10	Finland	90 Days	90 Days	90 Days	28	Portugal	90 Days	90 Days	90 Days
11	France	90 Days	90 Days	90 Days	29	Slovakia	90 Days	90 Days	90 Days
12	Germany	90 Days	90 Days	90 Days	30	Slovenia	90 Days	90 Days	90 Days
13	Greece	90 Days	90 Days	90 Days	31	Spain	90 Days	90 Days	90 Days
14	Hungary	90 Days	90 Days	90 Days	32	Sweden	90 Days	90 Days	90 Days

15	Iceland	90 Days	90 Days	90 Days	33	Switzerland	90 Days	90 Days	90 Days
16	Ireland	90 Days	90 Days	90 Days	34	Turkey	90 Days	90 Days	90 Days
17	Israel	90 Days	90 Days	90 Days	35	United Kingdom	90 Days	90 Days	90 Days
18	Italy	90 Days	90 Days	90 Days	36	United States	90 Days	90 Days	90 Days

For more details, participants are advised to contact the Korean Embassy in their economies, or to visit the website of the Ministry of Foreign Affairs of the Republic of Korea at www.mofa.go.kr. Detailed visa information on entering Korea can be found at:

- Ministry of Foreign Affairs: <http://www.mofa.go.kr/eng/index.do>
- Korea Visa Portal: <https://www.visa.go.kr/>
- Hi Korea (e-Government Service for Foreigners): <http://www.hikorea.go.kr>

8-3. K-ETA

According to the Korea's COVID-19 response system, every traveler entering Korea must receive K-ETA, even though their country is allowed to enter the Republic of Korea without a visa.

K-ETA is an electronic travel authorization that visa-free foreign visitors need to obtain before entering the Republic of Korea, by submitting relevant information online such as their travel information. Purpose of travel should be tourism, visiting a family member, participating in events or meetings, or commercial business (excluding pursuit of profit). Starting May 2021, all participants can travel to Korea more conveniently and safely by getting K-ETA.

For more information, please check the notice on the webpage.

Link: <https://m.k-eta.go.kr/portal/apply/index.do>

9. TRANSPORTATION ON ARRIVAL

The Incheon International Airport and the Gimpo International Airport are the major hub airports for the arrival and departure of the participants. The OECD Global Forum on Tourism ground transportation service, which is provided by the organisers in Korea, between two major hub airports and the venue will be available on 31 October and 7 November. The shuttle bus schedule will operate flexibly depending on the situation of the participant's flight schedule. The shuttle bus schedule will be informed the soonest and the estimated travel time by bus from each airport to the venue will be approximately 2 hours without a break.

9-1. From the Incheon International Airport

The participants will enter Incheon International Airport through the T1 or T2 terminal. Since the forum shuttle bus is available at the T1 terminal, participants entering the country by T2 should come to the T1 terminal by using the airport free shuttle bus called 'Terminal 2 Cycle Shuttle Bus' between terminals. Please refer to ANNEX B for more information of 'Terminal 2 Cycle Shuttle Bus'.

9-2. From the Gimpo International Airport

Likewise, the Korean Secretariat will operate the shuttle bus, and the schedule will be informed soonest. The estimated travel time by bus from the Gimpo International airport to the venue will be approximately 2 hours without a break.

9-3. Public Transportation

The participants are highly recommended to use the ground transportation operated by the organisers in Korea, however, in case of using public transportation, please refer to the Annex B.

10. AIRPORT ARRIVALS/DEPARTURES

10-1. Documents Submission

Due to COVID-19, all participants must submit the document for immigration and Arrival/Departure procedures. Please check the information below.

Arrivals				
72 hours before taking off	PCR test completed and issuing of COVID-Test Certification (Negative)	Hardcopy, 4ea		
Departure from the participant's country				
Entry Korea	Submission Documents for Immigration	<ul style="list-style-type: none"> • COVID-19 PCR Test Negative Certification (English only) • Hotel Confirmation Letter • E-ticket • A copy of passport • Vaccination Certificate (*Only for fully vaccinated) • Quarantine Exemption Certification 		
Move to the Venue	Ground Transportation to the hotel	Fully Vaccinated	Non-Vaccinated	
		To the venue using shuttle bus or public transportation	Temporary screening facility to use the ground transportation operated by Korean Government (not the Korean Secretariat of the forum)	
	DAY 1 PCR TEST (The first day of entry)	Check-in the hotel and stand-by at the hotel for the notice to come to PCR test from the community health center	PCR test in temporary living facilities and wait for the inspection results	
		Visit the community health center and do PCR test. After that wait for the inspection results the hotel room		
	Negative Confirmation	In 24 hours and participate in forum	In 24 hours and after confirmation of COVID-19 negative, move to the hotel and participate the forum	
Before Departure	72 hours before to departure Korea	PCR test a nearby hospital *A citizen enters the country, the submission of COVID-Test Certification varies from country to country, therefore it is necessary to check with the country before departure		

	COVID-Test Certification (Negative)	In 24 hours and preparing its hardcopy	
Departure			

10-2. Day 1 PCR Test

In accordance with Korea's response to COVID-19 guidelines for the travelers entering Korea, the PCR test on the first day of entry will be conducted at the community health center in charge of the participant's residence. The Forum Venue will be related to the Jung-gu Health Center, so please refer to it and be noticed the information of the Jung-gu Health Center below.

Jung-gu Health Center – Screening Station		
Address	16, Dasan-ro 39-gil, Jung-gu, Seoul, Republic of Korea	
Operating Hours	[Weekdays]	[Weekends]
	09:00 KST – 21:00 KST (Inspection acceptance Closed at 11:30 KST / 20:30 KST)	09:00 KST – 18:00 KST (Inspection acceptance Closed at 11:30 KST / 17:30 KST)
Fumigation Hour	12:30 KST – 13:00 KST	

10-3. Arrival at Incheon International Airport

Seoul / Incheon International Airport is the main international airport of Korea. There are two terminals at the Airport (T1, T2) and the time required to claim baggage normally takes one and a half hours. The OECD Global Forum on Tourism organisers in Korea will operate the information desk for the participants at Terminal 1 and Terminal 2.

Upon arrival at the Incheon International Airport, participants will meet the staff of the organisers in Korea, who will be easily recognizable. Please come to the information desk if the participants have trouble finding our staff in the arrival hall. Our Staff at the desk will inform the participants about the shuttle bus schedule or any information about the local transportation.

10-4. Arrival at Gimpo International Airport

Likewise, the information desk will be operated for the participants at Gimpo International Airport, and the Korean secretariat staff will be waiting for the participants.

10-5. Immigration Facilities

All delegates entering the Korean territory are required to hold a passport valid for not less than six months from the date of arrival. We encourage each delegate to be responsible for ensuring that they secure a visa as early as possible.

Please refer to section 15 for further information about a visa.

10-6. PCR TEST Requirements

[Entering Korea]

All travelers to Korea must receive the COVID-19 PCR test on the day of arrival. Those travelers who are to stay longer than 8 days will have to receive a second PCR test on the 6th or 7th day from their arrival.

(Returning to the country of residence)

Please note the participant is solely responsible for checking the requirements (including RT-LAMP PCR test or Antigen / Antibody whether any particular test) necessary to return to their country of residence.

If you need a 'COVID-19 Test Result Certificate', the Korean Secretariat will provide the cost and help necessary to issue the certificate, so **please give NOTICE to the secretariat in advance.**

10-7. Departure from Korea (By Shuttle bus)

The Korean Secretariat will provide the ground transportation from venue to the airports. Further details and definitive the schedule will be informed on the event page of the forum in the nearby future.

10-8. Departure from Korea (By public transportation)

If it is difficult to use the shuttle bus operated by the Korean secretariat, it is possible to use public transportation to go to the airport. Please check section 7 for route information.

11. CONTACT INFORMATION

For further information, kindly contact the following the OECD Global Forum on Tourism Coordinators from the OECD, MCST, KTO and the Korean Secretariat.

Contact Information	
OECD	<p>Ms. Monserrat Fonbonnat OECD Tourism Committee Secretary Tel: (+33) 1 8555 6034 Email: globalforumtourism@oecd.org</p>
MCST (Ministry of Cultures, Sports and Tourism)	<p>Ms. Deborah Dongeun Park External Relations Coordinator Ministry of Culture, Sports and Tourism of the Republic of Korea Tel: (+82) 44 203 2835 Fax: (+82) 44 203 3479 Email: deborahpark@korea.kr</p>
KTO (Korea Tourism Organization)	<p>Ms. Pil Hae Kim Deputy Director Korea Tourism Organization Tel: (+82) 33 738 3473 Fax: (+82) 33 738 3886 Email: hopefinder@knto.or.kr</p>
Secretariat	<p>Ms. Honghee Kim Assistant Manager The Global Forum on Tourism Secretariat Tel: (+82) 70 4711 3211 Fax: (+82) 2 325 1719 Email: khh@pod-pco.com</p>

12. FACILITIES

The organisers in Korea shall block the following rooms:

- Global Forum on Tourism meeting Room
- The Organisers in Korea and Speakers Room
: A Speakers Room will be available in the meeting venue for use by all meeting participants. The room will be equipped with computers, black and white printers, multifunctional copiers, wireless internet, and basic office supplies.
- Bilateral Meeting Room (Upon Request)
: Bilateral Meeting Room need to be reserved in advance by emailing a Bilateral Meeting Request. Meeting rooms will be assigned on a first come, first served basis.
- Prayer Room (Upon Request)

13. COVID-19 RESPONSE SYSTEM IN THE VENUE

13-1. Wearing Mask

All participants are required to always wear masks when attending the events taking place at the venue. In addition, according to the Korean Government's Social Distancing Guidelines, all participants must sit at intervals of 2 meters from the other person in the Dynasty Hall, the forum is held, and food intake in the Dynasty Hall is restricted.

13-2. Health Check

All participants will measure the body temperature at the registration desk upon registration. Furthermore, all participants will enter the venues after measuring the body temperature in front of each venue.

14. DRESS CODE

The dress code for this meeting is business attire, smart casual for dinners and casual/outdoor for technical tour. When choosing clothing, please be advised that heat and humidity are common features in Korea during autumn season.

15. WORKING LANGUAGE AND INTERPRETATION

All meetings will be conducted in English and Korean. Interpretation service will be provided.

16. WIRELESS INTERNET

Free wireless internet will be made available at the venue for the duration of the meetings.

17. TECHNICAL TOUR

A complimentary technical tour outside the venue will be organized by the MCST for on 3-5 November 2021. Detailed and further information will be provided by the Secretariat.

18. USEFUL INFORMATION

18-1. Weather & Clothing

Korea is considered a continental climate, characterized by four distinct seasons: spring, summer, fall, and winter.

Since the Programme will be held from 2-5 November, which is the beginning of winter, temperatures will be mostly cool (ranging between 7° - 15°C). It is therefore recommended that you bring a warm coat and prepare accordingly.

For more information on daily weather, please visit the website below.

Korea Meteorological Administration: <http://www.kma.go.kr/eng/index.jsp>

18-2. Time Zone

Korea is 9 hours ahead of Greenwich Mean Time (GMT+9).

18-3. Electricity Supply

The power supply in the Republic of Korea is 220V/60 Hz (two round pins). Adaptors and converters may be needed if you are traveling from economies that use 110V or other types of plugs.

18-4. Local & International Calls

For international inbound calls, the domestic code is +82, and the area code for Seoul is 2.

[Mobile Phone (Roaming)]

CDMA cellular systems are widely used in Korea. SK Telecom and KT provide a SIM card roaming service so that you can use your GSM subscription in Korea. At the International Airport, you can rent a special CDMA cellular phone which can be equipped with your SIM card.

18-5. Internet Access

Free Wi-Fi service will be available at the meeting venue (The Shilla Hotel)

18-6. Foreign Exchange, Banking and VAT

The monetary unit of Korea is Won (KRW). Korean currency consists of 10, 50, 100 and 500 won coins, and 1,000, 5,000, 10,000 and 50,000 won notes. KRW 1,000 is close to USD1. Internationally recognized credit cards including VISA, AMEX, Master Card and JCB can be used to get a cash advance in Korean won at ATMs installed at airports, major hotels, and department stores. A Value-Added Tax (VAT) is levied on most goods and services at a standard rate of 10% and is included in the retail price.

A 10% service charge is added to your bill automatically at all tourist hotels; therefore, tipping is unnecessary.

18-7. Business Hours

Banks are generally open from 09:00 to 16:00 on weekdays. All banks are closed on Saturdays, Sundays, and public holidays. Government offices open from 09:00 to 18:00 on weekdays. Department stores are usually open between 10:30 and 20:00. Smaller shops have extended opening hours from 09:00 to late in the evening.

18-8. Medical Emergency

When you have an emergency or need to go to a hospital due to a health problem, ask the concierge or front desk personnel at each hotel for assistance or contact the OECD Global Forum on Tourism Secretariat.

18-9. Useful Contact Numbers in Korea

- Fire/Medical Emergencies: 119
- Police: 112
- Korea Travel Hotline: 1330
- General Information Center: 1345
- Interpreting Service: 1588-5644

Annex A. Technical Fields Visit(s)

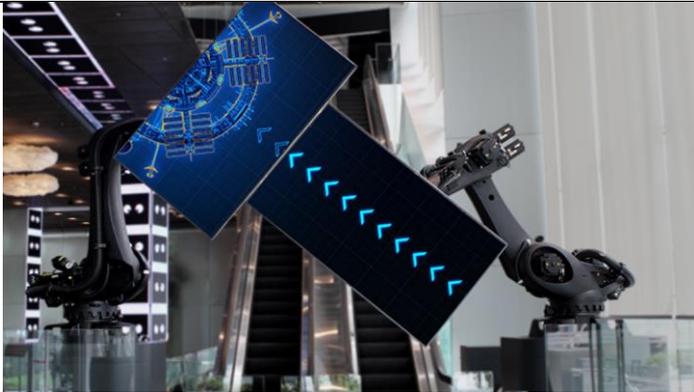
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1. INTRODUCTION

The Technical Fields Visit(s) has specific sites that show a collaboration of an advanced IT technology of Korea with tourism and also the magnificent major tourist attractions. The Technical Fields Visit(s) on 3rd November is only for the invited VIP, and all in-person participants can join the other day's Technical Fields Visit(s). The participants who are willing to participate in this program can apply in advance on the event site. More information on the programme is referred to the table below.

1-1. Technical Fields Visit(s) for invited VIP

3rd November 2021		
09:00 KST – 12:00 KST	Technical Fields Visit(s) for high level	
09:00 KST – 09:10 KST	Venue → KT (Korea Telecom) Square (10 min by car)	
09:10 KST – 09:50 KST	 <p style="text-align: center;">[KT (Korea Telecom) Square]</p>	<p>Commentary tour by KT (Korea Telecom), Korea's largest telecommunications company contributing to the digital transformation of the tourism industry through its bigdata platform. (40 min)</p>
09:50 KST – 10:00 KST	KT (Korea Telecom) Square → SK Telecom T.um and Jump Studio (10 min by car)	
10:00 KST – 10:40 KST	 <p style="text-align: center;">[SK Telecom T.um and Jump Studio]</p>	<p>Experience the emerging technologies used in smart tourism cities (e.g. AI, autonomous driving, AR & VR) and visit the production site of 'Metaverse', a new trend in tourism. (40 min)</p>
10:40 KST – 10:50 KST	SK Telecom T.um and Jump Studio → Changdeokgung Palace (10 min by car)	

<p>10:50 KST – 11:30 KST</p>	 <p>[Changdeokgung Palace]</p>	<p>Travel back in time through "Changdeok Arirang," an AR experience empowered by the 5G technology, to see what Changdeokgung Palace looked like 600 years ago. (40 min)</p>
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1-2. Technical Fields Visit(s) for in-person participants

4th November 2021		
<p>08:00 KST – 12:00 KST</p>	<p>Technical Fields Visit(s)</p>	
Incheon Smart Tourism City Tour		
<p>08:00 KST – 09:10 KST</p>	<p>Venue → Freedom Park (1 hour and 10 min by car)</p>	
<p>09:10 KST – 09:25 KST</p>		<p style="text-align: center;">Freedom Park</p> <p>Visit Korea's first western-style (modern) park to experience the panoramic view of Incheon in 1883, 1900, and 1918 which is the country's first port opened to foreign countries. (15 min)</p>
<p>09:25 KST – 09:30 KST</p>	<p>Freedom Park → Jemulpo Club (5 min on foot)</p>	
<p>09:55 KST – 10:45 KST</p>		<p style="text-align: center;">Jemulpo Club</p> <p>Experience the 'complex culture space' created in 1901 through a QR game of Jemulpo Garden and the immersive drama VR content that reproduces a moment of the past. (30 min)</p>
<p>10:45 KST – 10:55 KST</p>	<p>Jemulpo Club → Daebul Hotel (10 min on foot)</p>	
<p>10:55 KST – 11:25 KST</p>		<p style="text-align: center;">Daebul Hotel</p> <p>Visit Korea's first western-style hotel and continue your journey to the past of the Incheon Open Port Area. (30 min)</p>
5th November 2021		

09:00 KST – 12:00 KST	Technical Fields Visit(s)	
Cultural heritages that you can only experience in Korea		
09:00 KST – 09:15 KST	Venue → Hanji Culture and Industry Centre (15 min by car)	
09:15 KST – 10:15 KST		<p style="text-align: center;">Hanji Culture and Industry Centre</p> <p style="text-align: center;"><i>Learn about the excellence of hanji (Korean traditional paper) from the master and make you own hanji-paper crafts. (60 min)</i></p>
10:15 KST – 10:40 KST	Hanji Culture and Industry Centre → Korean Food Master's Centre (25 min by car)	
10:40 KST – 11:40 KST		<p style="text-align: center;">Korean Food Master's Centre</p> <p style="text-align: center;"><i>It's time to make and taste Korean traditional liquor makgeolli with the master. (60 min)</i></p>

1-3. Ground Transportation for Technical Fields Visit(s)

The Korean Secretariat Korea will operate a 28-seater bus as a ground transportation for the Technical Fields Visit(s) and there will be personal sanitizers in the bus. All participants are required to wear masks at all times.

Annex B. GROUND TRANSPORTATION

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1. GROUND TRANSPORTATION

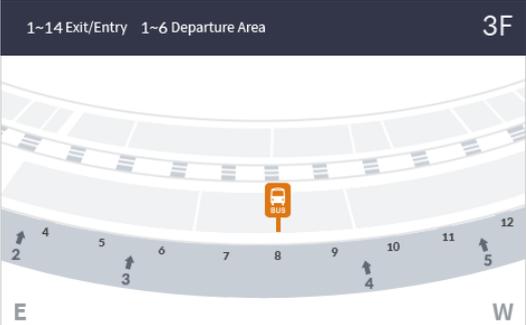
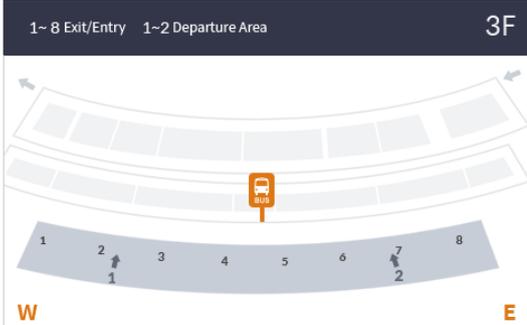
The Incheon International Airport and the Gimpo International Airport are the major hub airports for the arrival and departure of the participants. The OECD Global Forum on Tourism ground transportation service, which is provided by the organisers in Korea, between two major hub airports and the venue will be available on 31 October and 7 November. The shuttle bus schedule will operate flexibly depending on the situation of the participant's flight schedule. The shuttle bus schedule will be informed the soonest and the estimated travel time by bus from each airport to the venue will be approximately 2 hours without a break.

1-1. From the Incheon International Airport

The participants will enter Incheon International Airport through the T1 or T2 terminal. Since the forum shuttle bus is available at the T1 terminal, participants entering the country by T2 should come to the T1 terminal by using the airport free shuttle bus called 'Terminal 2 Cycle Shuttle Bus' between terminals. More information for 'Terminal 2 Cycle Shuttle Bus' is below.

Terminal 2 Cycle Shuttle Bus

<p>Route</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Terminal 2 Cycle</div> <ul style="list-style-type: none"> Garage Passenger Terminal 2 Hyatt Hotel Passenger Terminal 1(Exit 8) YeongJong Fire Station Passenger Terminal 2 Garage 	<p>Stations</p> <div style="background-color: #2c3e50; color: white; padding: 5px; text-align: center;">Passenger Terminal 2</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Previous Station</td> <td>Garage</td> </tr> <tr> <td>Next Station</td> <td>Hyatt Hotel</td> </tr> <tr> <td>arrival time</td> <td>No arrival info</td> </tr> </table> <p style="text-align: center;">Timetables</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>time</th> <th>Weekday</th> <th>time</th> <th>Holiday</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>08</td> <td>00</td> <td>08</td> </tr> <tr> <td>04</td> <td>28 38 48 58</td> <td>04</td> <td>28 38 48 58</td> </tr> <tr> <td>20</td> <td>28 38 53</td> <td>20</td> <td>28 38 53</td> </tr> <tr> <td>21</td> <td>08 23 38 53</td> <td>21</td> <td>08 23 38 53</td> </tr> <tr> <td>22</td> <td>08 28 48</td> <td>22</td> <td>08 28 48</td> </tr> <tr> <td>23</td> <td>08 28 48</td> <td>23</td> <td>08 28 48</td> </tr> </tbody> </table>	Previous Station	Garage	Next Station	Hyatt Hotel	arrival time	No arrival info	time	Weekday	time	Holiday	00	08	00	08	04	28 38 48 58	04	28 38 48 58	20	28 38 53	20	28 38 53	21	08 23 38 53	21	08 23 38 53	22	08 28 48	22	08 28 48	23	08 28 48	23	08 28 48
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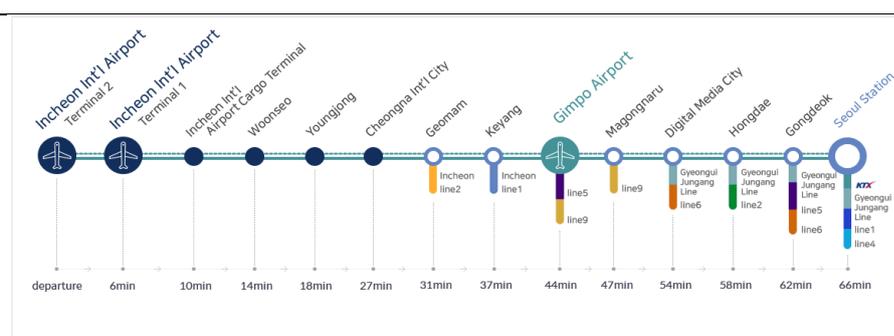
Operating hours	AICC → Incheon International Airport Terminal 2 Parking Lot : 04:20 ~ 00:54 Incheon International Airport Terminal 2 Parking Lot → AICC : 04:20 ~ 00:54		
Interval/Duration	10minute	Charge	Service is free of charge.
Station	<div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p>Terminal 1 3F Center(Near 8)</p>  </div> <div style="width: 45%;"> <p>Terminal 2 3F Center(Near 4~5)</p>  </div> </div>		

1-2. From the Gimpo International Airport

Likewise, the Korean Secretariat will operate the shuttle bus, and the schedule will be informed soonest. The estimated travel time by bus from the Gimpo International airport to the venue will be approximately 2 hours without a break.

1-3. Public Transportation

The participants are highly recommended to use the ground transportation operated by the organisers in Korea, however, in case of using public transportation, please refer to the information below.

From Incheon International Airport										
Route 1	Bus				Subway					Venue
	6009				Line 3 (Orange Line)					On foot
	ICN T2	ICN T1	Sinsa Dong	Sinsa Stn.	Apgujeon	Oksu	Geumho	Yaksu	Dongguk Univ.	The Shilla Hotel
Duration	1 hour and 30 minutes									
Route 2	Airport Railroad							Subway		Venue
								Line 4 (Blue line)	Line 3 (Orange Line)	On foot
								Seoul Stn.	Chugmuro	Dongguk Univ.
Duration	2 hours									

*More information about 6009 Bus → <https://www.airport.kr/ap/en/tpt/busRouteList.do>

*More information about Airport Railroad → https://www.airport.kr/ap_lp/en/tpt/pblcpt/airtrainf/airtrainf.do

From Gimpo International Airport										
Route 1	Subway							Venue		
	Line 5 (Purple Line)			Line 3 (Orange Line)				On foot		
	Gimpo International Airport	Passes through 22 Stn.	Jongno 3(sam)-ga	Jongno 3(sam)-ga	Euljiro 3(sam)-ga	Chugmuro	Dongguk Univ.		The Shilla Hotel	
Duration	1 hour and 30 minutes									
Route 2	Airport Railroad							Subway		Venue
								Line 4 (Blue line)	Line 3 (Orange Line)	On foot

	 <p>The diagram shows a rail route starting at Gimpo Airport and ending at Seoul Station. The route includes the following stations: Gimpo Airport, Magonggyaru, Digital Media City, Hongdae, Gongbeok, and Seoul Station. The route is color-coded by line: Line 5 (purple), Line 9 (yellow), Line 6 (orange), Line 2 (green), Line 5 (purple), Line 6 (orange), and Line 4 (blue). The route is labeled as 'Seoul Station' at the end.</p>	Seoul Stn.	Chugmuro	Dong-guk Univ.	The Shilla Hotel
Duration	1 hour and 30 minutes				