

# LINET A. OJAMBO

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## CAREER OBJECTIVE

To be an authority in the field of taxation through enhancement and quality demonstration of knowledge, skills and experience in my work thereby enhancing the organisation's performance.

## SUMMARY

- Trained tax administrator in local and international taxation, CPA, Master of Public Finance (Tax) and Bachelor of Commerce (Finance) graduate.
- Nine years tax audit and compliance experience working across various industries including multinationals with transfer pricing arrangements.
- Strong analytical, interpersonal and communication skills. Integrity assurance officer and ISO champion.
- A leader, team player, diligent worker and quick learner. Values integrity, respect and community development.

## CERTIFICATION AND TRAINING

- Certificate for completing a Training of Trainers in Oil & Gas Tax Administration from KESRA, Nairobi
- Certificates in Speciality programs on Conducting and Managing Financial Investigations, Asset Recovery and VAT Fraud Investigations and 10 global principles of fighting tax crime from OECD Africa Tax & Financial Crime Academy
- Certificate for completing the Tax Practicum from the National Tax College, Tokyo, Japan
- Certificate in Customs and Tax Administration from the Kenya Revenue Authority Training Institute
- Certified Public Accountant and member of the Institute of Certified Public Accountants of Kenya [ICPAK]

## PROFESSIONAL EXPERIENCE

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|------------------|---|
| Jul'17 to date   | <b>Kenya school of Revenue Administration</b><br><b>Trainer – Tax Administration Program /Program Coordinator - OECD/O&amp;G/DTD</b><br><u>Responsibilities</u> <ul style="list-style-type: none"><li>- Training students in Diploma and Post Graduate Diploma level on tax administration (focus areas include VAT and International Taxation Law &amp; Practice)</li><li>- Identifying and Co-ordinating all programs that KESRA shall run in partnership with OECD</li><li>- Project lead for the Oil &amp; Gas Tax curriculum</li><li>- Co-ordinating delivery of the tax administration programs including classes and trainers</li></ul> <u>Accomplishments</u> <ul style="list-style-type: none"><li>- Successfully delivered the Oil &amp; Gas Tax Administration Curriculum</li><li>- Successfully spearheaded the smooth uptake of DTD Technical Training online.</li></ul>   |
| Jan'08 to Jun'17 | <b>Kenya Revenue Authority</b>  |
| Position         | <b>Revenue Officer – Taxpayer Audit Program / Supervisor – Regional Audit Centre</b><br><u>Responsibilities</u> <ul style="list-style-type: none"><li>- Taking the lead on assigned audit and compliance verification cases</li><li>- Managing an audit team and appraising of auditors within the team</li><li>- Case selection, preparation and conducting various forms of tax audits on medium and small scale, local and multinational corporations in different industries (<i>VAT, Corporation tax, P.A.Y.E, Withholding tax, Capital deductions, Rental income, Pension, Transfer pricing and Refunds</i>)</li><li>- Collection of additional taxes raised</li><li>- Engaging taxpayers in dispute resolution mechanisms (<i>Objections, Appeals and ADR</i>)</li><li>- Integrity assurance officer and ISO 9001:2008 compliance representative</li></ul> <u>Accomplishments</u> <ul style="list-style-type: none"><li>- Promotion from revenue officer to supervisory level</li><li>- Leading a team of auditors to successfully close difficult audit cases</li></ul> |
| Oct'05-Jan'06    | <b>Madison Insurance Company Limited</b>  |
| Position         | <b>Accounts Officer</b><br><u>Responsibilities:</u> Preparation of monthly bank reconciliations for HQ and branches and posting of ledger entries   |
| Sep'05           | <b>Kinyori &amp; Associates Company Limited</b>   |
| Position         | <b>Auditor</b><br><u>Responsibilities:</u> Conducting a financial audit of CBOs funded by the National Aids Council   |
| Jul'02-Jul'05    | <b>Africa Energy Policy Research Network (AFREPREN/FWD)</b>   |
| Position         | <b>Research Assistant (Intern) – Joint Database Department</b><br><u>Responsibilities</u> <ul style="list-style-type: none"><li>- Research, collection, compilation, validation and updating of the poverty and energy databases</li><li>- Identifying informative material relevant to the organization, recommending and procurement of the same</li><li>- Managing of the taxi use cost centre</li></ul> <u>Accomplishments:</u> Voted best intern of the year in 2003   |

## EDUCATION

**Master of Public Finance (Tax); GPA 3.82 (Deans' Award for distinguished academic performance)**

*National Graduate Institute for Policy Studies (GRIPS), Tokyo, Japan - 2013*

**Bachelor of Commerce (Finance); Second class honours (Upper division)**

*University of Nairobi Lower Kabete Campus, Nairobi, Kenya - 2005*

*References available upon request*